



MonDay CCI

CONTINUED STAY REVIEW

Date:	
Resident ID Number:	
Reviewer:	

A monthly completeness of client records review of a least four residents of the program is reviewed retrospectively to determine if the record is completed. To pass, 90% of the criteria must be met. The following criteria are used to determine if the file meets the completeness of record standards.

#	Criteria	Yes	No	NA
	Resident Care Plan			
1.	Does ITP address the residents criminogenic needs based on the ORAS and did the clinician rank order them.			
2.	Does ITP address the residents responsivity needs?			
3.	Did ITP include all services delivered to resident?			
4.	ITP's reflect that motivational interviewing and cognitive behavioral interventions are used to address resident's needs.			
	Release of Information Forms			
5.	Authorization to disclose forms are filled out completely.			
	Diagnostic Summary			
6.	Was there a recommendation from the screener for the resident to be evaluated for a possible diagnostic assessment?			
7.	Is there a progress note documenting the outcome of the evaluation (i.e. resident was recommended for a full diagnostic assessment or not).			
8.	If a full diagnostic was completed is it signed off by the clinician and by his /her supervisor if the clinician is not independently licensed?			
	Was the diagnostic completed within the timeframe allowed by MonDay's P&P.			
	Behavior Management System			
9.	Phase Progression (check only one as "Yes", the other as "NA"):			
a.	Is the resident in the appropriate phase for his/her length of stay in			

	the program?			
b.	Is resident in a phase that is commiserating with his/her behavior in the program and is supported by clinical interventions (i.e., phase reduction, behavior contracts, disciplinary action, etc.).			
10.	Does the record reflect the incentives the resident earned?			
11.	Does the record reflect 4:1 ratio of positive rewards to negative reinforces?			
	Individual Session, Progress Notes & Resident Files			
12.	Individual sessions and progress notes are recorded in the timeframe allowed per policy			
13.	Two individual sessions per month are recorded			
14.	Evidence of Motivational Interviewing techniques are being used and are documented in the notes.			
15.	Evidence of Cognitive Behavioral counseling techniques are being used and are documented in the notes.			
16.	Starting dates for clinical classes (i.e. Orientation, T4C, Substance Abuse, etc.) are recorded in progress notes.			
17.	End dates for clinical classes (i.e. Orientation, T4C, Substance Abuse, etc.) are recorded in progress notes.			
	Total			
	Note: More than 1 “no” = non compliant			

Circle one: File meets 90% compliance rate.	Yes: Compliant	No: Not Compliant
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Criteria that are marked as deficient, please explain:

Criteria #	Explanation of Deficiencies:

Signature of Reviewer Date

Signature of QA Coordinator Date

Clinician QA Review for Continued Stay Review

Note the review and outcome:

Criteria #	Actions Taken to Correct Deficiencies

Signature of Counselor

Date

Signature of Coordinator

Date

Signature of QA Coordinator

Date

Rev. 12/14