



Monday CCI

Admission Review

Date:
Resident's ID Number:
Reviewer:

Admission review is conducted on at least four new, randomly selected Residents admitted to the program during the past month. To pass, 90% of the criteria must be met. The following criteria are used to determine the appropriateness of admission to the program:

#	Criteria	Yes	No	NA
	Screening Assessment			
1	Screening assessment is completed and signed by Screener, Admin/Re-entry Coordinator and Clinical Coordinator.			
2	Screening assessment is checked off by the clinician as having read it.			
3	ORAS score is included in the assessment.			
4	Resident was placed in the appropriate level of care according to his/her ORAS score and bed availability.			
5	ORAS score has been entered in the DRC ORAS Portal system.			
	Treatment Motivation			
6	Treatment resistance is accurately assessed and meets one of the following conditions (note read each question first, only one should be a "yes" and the other two an "NA."): <ul style="list-style-type: none"> a. Client has awareness of his/her need for treatment and is willing to follow treatment activities. b. Client is resistant to treatment but appears amenable and can be motivated to participate in treatment. c. Client is resistant and does not demonstrate a willingness to participate in treatment. 			
	Individual Session, Progress Notes & Resident Files			
7	Initial individual session is recorded in the progress notes			
8	Individual sessions and progress notes are recorded in the timeframe allowed per policy			
9	Two individual sessions per month are recorded			
10	Evidence of Motivational Interviewing and cognitive behavioral			

	counseling are documented in the notes.			
11	Starting dates for clinical classes (i.e. Orientation, T4C, Substance Abuse, etc.) are recorded in progress notes.			
12	Lethality assessment was conducted within 3 days of admission for residents who are assessed by screening as needing.			
13	Sex offenders are registered within 3 days of admission with the SORN office and documentation is in the resident's hard copy file.			
	Resident Care Plan			
14	Individual treatment plan was completed and signed by the resident within seven days of admission.			
15	Treatment plan addressed the high and moderate criminogenic needs as identified in the ORAS and are rank order.			
16	Treatment plan reflects that responsivity needs of the resident are being addressed.			
17	Progress note reflects that the resident participated in developing his/her treatment plan.			
18	Progress note reflects that treatment plan was discussed, reviewed and signed by the resident.			
	Post Release Support & Housing			
19	Resident recovery environment meets one of the following criteria and is documented in the progress notes (note read each question first, only one should be a "yes" and the other an "NA."): <ul style="list-style-type: none"> a. Client has verifiable supportive living arrangements to return to when released. b. Client does not have living arrangements to return to and is in need of housing upon release. 			
	Probation Notification			
20	Probation officer has been contacted, or attempted to contact, and there is a case management note documenting it.			
	Release of Information Forms			
21	Release of information forms are completed accurately.			
	Urinalysis			
22	Positive urinalysis screen is signed by resident and is in the hard copy file.			
	Total			
	Note: More than 2 "no's" = non compliant			

Circle one: File meets 90% compliance rate.	Yes: Compliant	No: Not Compliant
---	----------------	-------------------

Criteria that are marked as deficient, please explain:

Criteria #	Explanation of Deficiencies:

Signature of Reviewer Date

Signature of QA Coordinator Date

Clinician QA Review for Admission Review

Note the review and outcome:

Criteria #	Action Taken to Correct Deficiencies:

Signature of Counselor Date

Signature of Coordinator Date

Signature of QA Coordinator Date

Rev. 12/14